

## Variation Form

## Note:

- If your notice of assessment is **incorrect**, complete and return this form by the first instalment due date or within 40 days of the issue of a NIL assessment or if otherwise requested
- Lodge this form online at [www.osr.nsw.gov.au](http://www.osr.nsw.gov.au)
- If you need more room, complete your answers on a separate sheet and attach to this form
- Under the *Taxation Administration Act 1996*, it is an offence to give false or misleading information. Interest and penalty tax may be imposed for late/non lodgement of returns
- Do NOT return this form if your Notice of Assessment is correct
- Please use a BLACK pen, print clearly in the boxed spaces and tick the appropriate boxes.

|               |                  |
|---------------|------------------|
| Client ID     | Tax year         |
| Contact name  | Phone number ( ) |
| Email address | Fax number ( )   |

**1. Are you lodging this return as a change of postal address?**  Yes  No

If yes, and this is the only change, you may inform us via the online service or phone. If, however, other details have changed, complete the details below.

The postal address of the landowner(s) is:

|          |
|----------|
|          |
| Postcode |

Registered address (Company) or residential address of the landowner(s) is:

|          |
|----------|
|          |
| Postcode |

**2. Related companies**

Have there been any changes to particulars previously disclosed for the purposes of land tax grouping?

Yes ➤ Give details below  No

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**3. Details of changes to land ownership**

**a) Land acquired** – Have you acquired land that was not included in your last return or assessment?

Yes ➤ Give details below  No

| Property address/Suburb/<br>Town/Council | Lot no./Deposited plan/<br>Strata plan and Val. no.<br>or Prop. Ref. no. | % owned | Date land<br>acquired | Previous owner |
|--|--|---------|-----------------------|----------------|
|  |  |         | / /                   |                |
|  |  |         | / /                   |                |

**b) Land sold** – Have you sold land that was included in your last return or assessment?

Yes ➤ Give details below  No

| Property address/Suburb/<br>Town/Council | Lot no./Deposited plan/<br>Strata plan and Val. no.<br>or Prop. Ref. no. | % sold | Date land<br>sold | Purchaser's<br>name |
|--|--|--------|-------------------|---------------------|
|  |  |        | / /               |                     |
|  |  |        | / /               |                     |



**c) Land subdivision** – Have you subdivided land that was included in your last return or assessment?

Yes ➤ Give details below     No

| Land prior to subdivision | New properties created |                    |             |              |
|---------------------------|------------------------|--------------------|-------------|--------------|
| Lot and Plan no(s)        | Date                   | Lot and Plan no(s) | Lot(s) sold | Date(s) sold |
|                           | / /                    |                    |             | / /          |
|                           | / /                    |                    |             | / /          |
|                           | / /                    |                    |             | / /          |
|                           | / /                    |                    |             | / /          |

**4. Application for exemption or concession**

If you wish to make a new claim or change any exemption or concession on any landholdings, complete this section.

**a) Principal place of residence (your own home)**

| Property address | Date occupied<br>(This field is compulsory) | Date occupation ceased<br>(If ongoing leave blank) |
|------------------|---|--|
|                  | / /   | / /  |
|                  | / /   | / /  |

Is your principal place of residence used for any other purpose?     Yes ➤ Give details below     No

|  |
|--|
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**b) Primary production land**

| Property address/Lot and Plan no(s))/Deposited plan/<br>Valuation no. or Property reference no. | Date primary production started<br>(This field is compulsory) | Date primary production ceased<br>(If ongoing leave blank) |
|---|---|--|
|   | / /   | / /  |
|   | / /   | / /  |

Describe the primary production activities carried out on the land:

**Note:** Further details may be requested from you.

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**c) Other exemptions/concessions** (Application forms and relevant revenue rulings are available from [www.osr.nsw.gov.au](http://www.osr.nsw.gov.au))

- Land intended as your principal place of residence
- Selling your former principal place of residence
- Absence from former residence
- Deceased principal place of residence
- Child care centres
- Other \_\_\_\_\_

| Address of property | Period of use | Nature of exemption/concession claimed |
|---------------------|---------------|--|
|                     |               |  |

For more information on these and additional exemptions, visit [www.osr.nsw.gov.au](http://www.osr.nsw.gov.au) or contact the Office of State Revenue.

## 5. Declaration

This form must be signed by the person completing the return and must state the capacity in which the declaration is made.

|  |             |
|--|-------------|
| I,   |             |
| declare that the information I have given is true, accurate and complete in every particular |             |
| Signature  | Date / / 20 |

In what capacity are you making this return? (e.g. Land owner, Agent, Trustee etc.)

|  |
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### Privacy statement

Information collected from you on this form is required by the Office of State Revenue (OSR) to determine if you have a liability or entitlement. The information may be provided to third parties with your consent or as required or permitted by law. OSR will correct or update your personal information at your request. Read more about privacy at [www.osr.nsw.gov.au](http://www.osr.nsw.gov.au)

### Contact details

|   |  |  |
|---|--|--|
|  1300 139 816* (Monday – Friday, 8.30 am – 4.30 pm) *Interstate clients please call (02) 9689 6200 |  <a href="mailto:landtax@osr.nsw.gov.au">landtax@osr.nsw.gov.au</a> |  Help in community languages is available. |
|  GPO Box 4269<br>Sydney NSW 2001   |  DX 456<br>Sydney   |  (02) 1300 363 806                         |

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